

## MAIMONIDES MEDICAL CENTER

CODE: HR-017 (Reissued)

DATE: April 14, 2016

ORIGINALLY ISSUED: FEBRUARY 4, 1970

**SUBJECT: HEALTH REQUIREMENTS FOR AGENCY PERSONNEL/CONTRACT STAFF (PER DIEM, PRIVATE DUTY NURSES, ETC.)**

I. **POLICY**

All agency personnel/contract staff will be required to provide documentation of a physical exam, immunizations and an annual re-assessment of their health status.

II. **RESPONSIBILITY**

A. It is the responsibility of each Nursing Management staff on all shifts or Department Head to assure that all agency personnel/contract staff are advised of the medical requirements and that health examinations are current for those units/departments reporting to them.

B. It is the responsibility of the Private Duty Nursing Office/ Department Heads to notify those registries that Maimonides Medical Center utilizes of the medical requirements outlined below and to confer with the Executive Vice President for Legal Affairs and General Counsel to ensure this responsibility is borne by the registries.

III. **PROCEDURES**

The following will be required of all agency personnel/contract staff:

A. The physical exam statement will be sufficient in scope to ensure that the individual is free from any health impairment that is a potential risk to patients or other personnel including addition to narcotics, alcohol or other drugs which may alter behavior.

B. Documentation of:  
-immunization for rubella  
-immunity to measles (for all personnel born on or after 1/1/57)  
- color vision for nurses  
- titers for mumps, chickenpox

C. Documentation of annual mantoux skin test or quantiferon –TB Gold Test.

D. Documentation of a chest x-ray report if the individual has a known positive PPD.

E. Documentation of an annual health re-assessment ensuring that the individual is free from any health impairment (as outlined in pre-employment physical exam requirements. (HR-029).

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IV. **CONTROLS:**

- A. A record of physicians' statements, immunization record and chest x-rays will be kept in the Private Duty Nursing Office or Department Head file for all agency personnel/contract staff.
- B. Agency personnel or contract staff will not be permitted to work until they have completed these health requirements.
- C. The Department of Nursing will issue reminders when annual re-assessments are due. Failure to meet annual physical requirements will result in termination of service.

Kenneth D. Gibbs  
President & CEO

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